



Furnace Town Historic Site  
 3816 Old Furnace Rd.  
 Snow Hill, MD 21863  
 (410) 632 - 2032  
[www.furnacetown.org](http://www.furnacetown.org)

## Parking Lot Use Request Form

This form is to request the use of Furnace Town Historic Site’s parking area for an organized/promoted event. This form must be submitted to Furnace Town (physically or by email) at least 10 business days before your proposed event. A \$50 deposit by cash or check is required upon approval and will be returned to you after your event.

| Organizer Information                           | Event Information          |
|---|----------------------------|
| Name:   | Date:                      |
| Address:  | Start time:                |
|   | End time:                  |
| Phone:  | Name/Description of Event: |
| Email:  |                            |
| Are you an Algonquin Trail Rider Member? Yes/No |                            |

Please initial below to indicate agreement:

\_\_\_ I, the event organizer, will be the last to leave after the event to make sure the parking area is clean of all trash, debris, animal waste, etc, and any holes/divots are filled. **Failure to do so will result in the forfeiture of my deposit.**

\_\_\_If I, the event organizer, cancel this event for any reason, Furnace Town staff will be informed by email at [events@furnacetown.org](mailto:events@furnacetown.org) or phone.

\_\_\_Furnace Town is not liable for any damages incurred to participants, personal property, etc. This includes personal injury and/or theft of items from the parking lot.

Organizer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Date of Approval: \_\_\_\_\_ FTTHS Representative: \_\_\_\_\_)